



Effingham & Leatherhead RFC Minis Festival 24th April 2022

Information Pack

Effingham & Leatherhead RFC are delighted to have you attend our 2022 Festival on the **24th April 2022**. We would like to welcome all players, coaches and supporters and we hope you have an exciting and enjoyable day with us.

There are eight clubs participating with around 100 teams involved across the age groups. Below is all the information required for the day.

Detailed timetables with match schedules will be shared on WhatsApp and via email on **Friday 22nd April 2022** and can be photographed at the control tent.

Festival location: ELRFC, KGV, Browns Lane, Effingham, Surrey, KT24 5ND

<https://goo.gl/maps/fGGGsWwpkzR2>

Event date & time: **Sunday 24th April 2022** - First game starts at 10:00

Gates open: 08:45

Registration: 09:15 – 09:30 at age group control tent

Team Registration sheets (form below) to be emailed in

All players DoB and GMS numbers must be included

Each squad must have a First Aider

Referee briefings: 09:30 at age group pitches (pitch 1)

Club Tents:

Please pitch tents in areas marked on map adjacent to your pitches with consideration for other teams

Game timings:

First games start at 10:00

- U7 10:00 – 12:30 (6min/Half)
- U8 10:00 – 12:30 (6min/Half)
- U9 10:00 – 13:15 (7min/Half)
- U10 10:00 – 13:15 (7min/Half)
- U11 10:00 – 13:15 (8min/Half)



- Detailed timetables with match schedules will be shared on WhatsApp and via email on **Friday 22nd April 2022**
- Team managers to have players available at pitch-side 5 minutes before the scheduled start of their games
- Officials to observe game times as closely as possible, games must finish on time
- The Club reserves the right to disqualify attending teams for late arrival

Pitches:

Pitches are shown on the map attached to this email, **ELRFC Festival Pitch Layout – 24th April 2022**

- U7 6 pitches (12m x 20m)
- U8 4 pitches (26m x 40m)
- U9 4 pitches (28m x 40m)
- U10 4 pitches (30m x 46m)
- U11 3 pitches (32m x 60m)

Festival format:

We will be following the RFU age grade rugby codes of practice and regulation 15:

- <https://www.englandrugby.com//dxdam/83/8375ce67-40ff-4b70-a28f-fbbae518009a/AGR-CoP-Aug2019-final.pdf>
- U7-U11 unstreamed 'round robin' with rolling substitutions throughout the game with consent of the referee

Referees:

- Matches will be refereed by the participating team's coaches
- Each coach to referee half a game
- Referee to stop play at the next tackle or try once game time is up
- The decision of the referee is final

Officials:

- ELRFC Pitch Marshals are there for safety and to organise teams for matches
- The festival observes RFU regulation 15 on age grade rugby rules
- Teams and parents to follow instructions from ELRFC Pitch Marshals

Reminder to spectators:

- Whilst it is natural for spectators to encourage their own teams to win, we would remind everyone that the purpose of the minis festival is to teach our youngest how to play and enjoy the game
- We believe that skills, effort and good sportsmanship from wherever it will come should be



appreciated and applauded

- We would add that all the referees have been briefed on the laws of minis rugby and we ask that coaches and spectators accept their decision without dispute and in good spirit

Medal Presentations:

- Once a team has completed their final match, they must make their way to the main control tent in front of the club house on the main pitch
- Medals will be presented to each team by members of the club

Food, Drink and Fun:

- There is food and drink available at the BBQ tent in front of the Club house
- Drinks will also be available in the Club House and on the terrace
- Surrey Hills Pizza Van located near Scout Hut Lane Car Park (Purple)
- Ice Cream Van located near Main KGV Car Park (Grey)
- Bouncy castle
- Face painting
- Sweets stall
- Card machines will be available for payment

Weather:

- We will monitor and update on weather conditions up to and during the festival
- Teams should be prepared for changeable conditions

Cancellation:

- In extremis, we reserve the right to cancel the event
- Clubs will be provided updates via email

First Aid & Emergency Evacuation:

- Each team is required to bring an identified first aider
- South Coast Medics will be on-site for medical emergencies and injuries
- In the case of an emergency evacuation follow instructions given by ELRFC Officials

Photography:

- There may be photos taken at the festival
- Unless we are informed otherwise, images may be used in press releases, printed publicity and published on the ELRFC festival Facebook Page and website



Dogs:

- Dogs are welcome but must be kept under control at all times and should not be allowed to disrupt play

Facilities:

- Portable toilets are placed around the festival site
- Toilets are also available on the ground floor of the Clubhouse

Hygiene:

- Please ensure all attendees follow current guidance and wash/sanitise their hands regularly, particularly after coughing or sneezing
- Please clear up any rubbish (bin bags will be provided) at the end of the festival

Key Contacts:

- | | | |
|------------------------------------|--------------------|----------------|
| • FESTIVAL CO-ORDINATOR | ANDREW SCATTERGOOD | 07828 31 49 15 |
| • FIRST AID CO-ORDINATOR | PAULO COUTO | 07899 75 66 73 |
| • SAFE-GUARDING COORDINATOR | ED HABGOOD | 07484 83 05 77 |
| • MATCH CO-ORDINATOR | SAM MARSHALL | 07958 36 81 97 |



PARKING:

As with all festivals we are constrained on car parking space, please therefore **wherever possible ask people to car share**. This will improve participation in the festival for everyone.



Please note all attending clubs must park in accordance the parking plan below.

- **Each club has been allocated a parking area based on expected number of visitors. The allocation has been made on the assumption that there will be 30% less cars than players, so please ensure parents are aware and arrange to car share**
- Strictly no parking on Browns Lane
- No parking is available at the club house without a permit. (Clubs with allocated parking away from the festival site will be allowed one parking space per age group at the club house (Grey) for those with equipment) – please only print one copy per age group per club, checks will be made on the car park entrance
- Follow instructions given by ELRFC car parking marshals
- Park within indicated areas
- If you block another car in, please leave your phone number on your dashboard
- If parking on the festival site be very aware of children and other pedestrians
- Do not park in residential developments or on corners
- Please show consideration to avoid churning playing surfaces
- Be respectful of local residents if parking in nearby streets

Please note that off-site parking will be from 08:45 to 15:00 - gates will be locked at 15:00

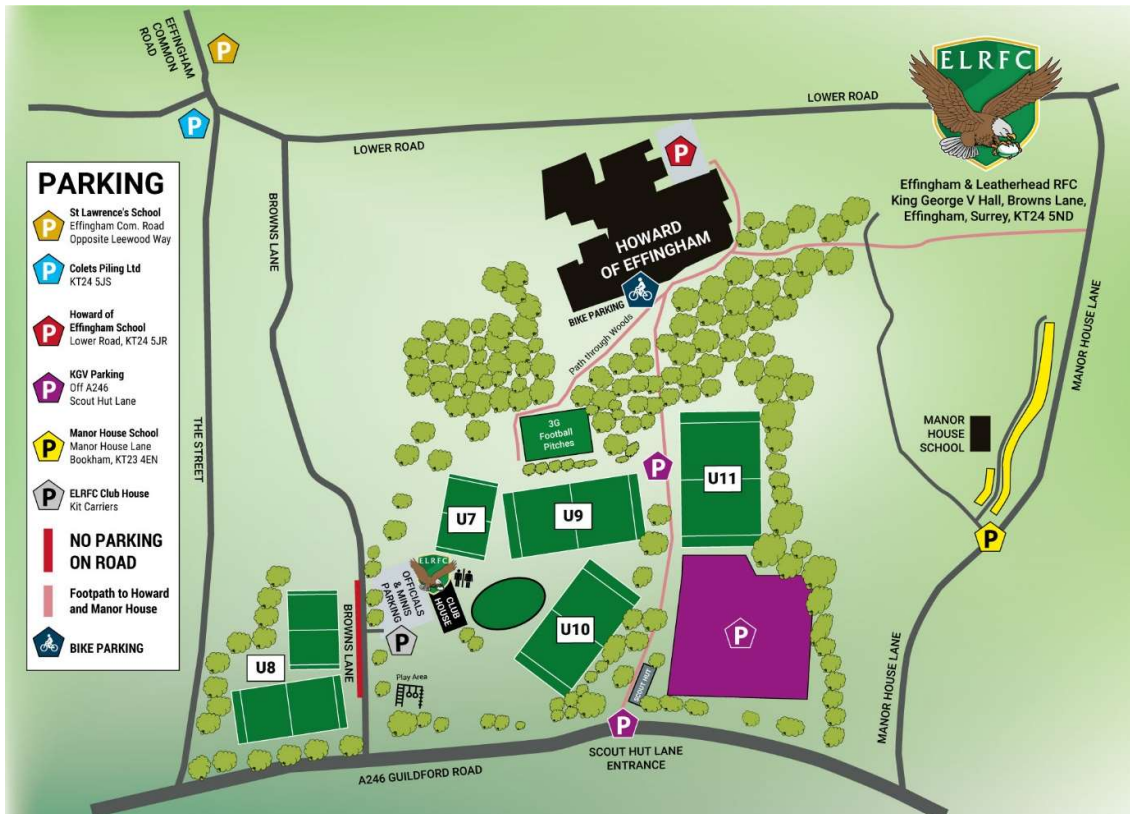
- **St Lawrence's School**
- **Colets Piling**
- **Howard of Effingham School**
- **KGV 1st Effingham Scouts**
- **Manor House**

Anyone staying after 3pm should move their car to on-site parking KGV (Grey)

	<h2 style="text-align: center;">Car Parking Pass</h2>	
<h3>KGV Main Car Park (KT24 5ND)</h3>		
Club Name: _____		



Club	Location	Access
Effingham & Leatherhead RFC	Colets Piling Ltd Car Park	The Street, KT24 5JS off the roundabout
Effingham & Leatherhead RFC	St Lawrence Primary School	Effingham Com. Road - Opp
Guildfordians RFC	Manor House	Manorhouse Ln, KT23 4EN
Kingston RFC Old Cats RFC Old Reigatians RFC	Howard of Effingham School	Lower Road, KT24 5JR
Farnham RFC Sutton and Epsom RFC Weybridge Vandals RFC	KGV 1st Effingham Scouts	Off A246, Scout Hut Lane, KT24 5NP
Kit Carriers ONLY (pass required)	KGV Main Car Park	





Player Registration Form

To be emailed the night before to: mini.fixtures.elrfc@gmail.com

Clubs still need to register their arrival at the control tents even if the forms are emailed in advance.

Club		Coach	
Referee		Age Group/Team Number	
First Aider			

Max Per Team		Players Name	Date of Birth	RFU No
	1			
	2			
	3			
	4			
	5			
U7 Max	6			
	7			
	8			
	9			
U8 Max	10			
U9 Max	11			
U10 Max	12			
U11 Max	13			