

Effingham & Leatherhead RFC Minis Festival 15 March 2020

Information Pack

Effingham & Leatherhead RFC are delighted to have you attend our 2020 Festival on the 15th March 2020. We would like to welcome all players, coaches and supporters and hope you have an exciting and enjoyable day with us.

There are 8 clubs participating with around 100 teams involved across the age groups. Below is all the information required for the day.

Further details available on our club website: <https://eaglesrugby.club/minis-festival/> and on our [festival Facebook page](#)

Festival location: ELRFC, KGV, Browns Lane, Effingham, Surrey, KT24 5ND
<https://goo.gl/maps/fGGgsWwpkzR2>

Event date & time: Sunday 15 March 2020 - First game starts at 10:00

Gates open: 08:30

Registration: 09:15 – 09:30 at year group control tent
Team Registration sheets (form below) to be handed in.

Referee briefings: 09:30 at year group control tents

Club Tents:

Please pitch tents in areas marked on map adjacent to your year group with consideration for other teams.

Game timings:

First games start at 10:00

- U7 10:00 – 12:30 (6min/Half) <http://eaglesrugby.club/festival-u7/>
- U8 10:00 – 13:15 (6min/Half) <http://eaglesrugby.club/festival-u8/>
- U9 10:00 – 13:15 (7min/Half) <http://eaglesrugby.club/festival-u9/>
- U10 10:00 – 13:15 (7min/Half) <http://eaglesrugby.club/festival-u10/>
- U11 10:00 – 13:15 (7min/Half) <http://eaglesrugby.club/festival-u11/>

- ☐ Detailed timetable with match schedule will be available online at the links above
- ☐ Officials to observe game times as closely as possible
- ☐ Team managers to have players available at pitch-side 5 minutes before the scheduled start of their games
- ☐ The Club reserves the right to disqualify attending teams for late arrival.

Pitches:

Each year group has allocated pitches shown on map in the information pack

- U7 5 pitches (12m x 20m)
- U8 4 pitches (26m x 40m)
- U9 4 pitches (28m x 40m)
- U10 4 pitches (30m x 46m)
- U11 3 pitches (32m x 60m)

Festival format:

We will be following the RFU age grade rugby codes of practice and regulation 15:

<https://www.englandrugby.com/my-rugby/players/age-grade-rugby/>

U7-U11 unstreamed 'round robin' with rolling substitutions throughout the game with consent of the referee.

Referees:

- ☒ Matches will be refereed by the participating team's coaches. Each coach to referee half a game.
- ☒ The decision of the referee is final.

Officials:

- ☒ ELRFC Pitch Marshals are there for safety and to organise teams for matches.
- ☒ The festival observes RFU regulation 15 on age grade rugby rules.
- ☒ Teams and parents to follow instructions from Pitch Marshals

Medal Presentations:

Once a team has completed their final match they must make their way to the main control tent in front of the club house on the main pitch. Medals will be presented to each team by members of the club.

Food, Drink and fun:

There is food and drink available at the BBQ tent in front of the Club house.

Drinks will also be available in the Club House and on the terrace.

There will be activities for the whole family, including a bouncy castle.

Weather

- ☒ We will monitor and update on weather conditions up to and during the festival.
- ☒ Teams should be prepared for changeable conditions.

Cancellation

- ☒ In extremis, we reserve the right to cancel the event.
- ☒ Clubs should view the ELRFC website Festival link to view updates
<https://eaglesrugby.club/minis-festival/>

First Aid & Emergency Evacuation

- ☒ Each team is required to bring an identified first aider.
- ☒ First Aid is available at each Control Tent
- ☒ South Coast Medics will be on-site for medical emergencies and injuries
- ☒ In the case of an emergency evacuation follow instructions given by ELRFC Officials

Photography

There will be photos taken at the festival. Images may be used in press releases, printed publicity and published on the ELRFC festival Facebook Page and website.

Dogs

Dogs are welcome but must be kept under control at all times and should not be allowed to disrupt play.

Facilities

- ☐ Portable toilets are placed around the festival site
- ☐ Toilets are also available on the ground floor of the Clubhouse

Hygiene

Please ensure all attendees follow current guidance and wash/sanitise their hands regularly, particularly after coughing or sneezing.

As an exception to the norm, this year we are not expecting players and coaches to shake hands after matches.

Key Contacts:

FESTIVAL CO-ORDINATOR	LEE WAYLAND	07720401492
FIRST AID CO-ORDINATOR	ED HABGOOD	07484 830577
SAFE-GUARDING COORDINATOR	ED HABGOOD	07484 830577
MATCH CO-ORDINATOR	PETE RAINEY	07712767416

PARKING:

As with all festivals we are constrained on car parking space, please therefore **wherever possible ask people to car share**. This will improve participation in the festival for everyone.

Please note all attending clubs must park in accordance the parking plan below.

- ☐ **Each club has been allocated a parking area based on expected number of visitors. The allocation has been made on the assumption that there will be 30% less cars than players, so please ensure parents are aware and arrange to car share.**
- ☐ Strictly no parking on Browns Lane
- ☐ No parking is available at the club house without a permit. (Clubs with allocated parking away from the festival site will be allowed 1 parking space per age group at the club house).
- ☐ Follow instructions given by ELRFC car parking marshals
- ☐ Park within indicated areas
- ☐ If parking on the festival site be very aware of children and other pedestrians
- ☐ Do not park in residential developments or on corners
- ☐ Please show consideration to avoid churning playing surfaces
- ☐ Be respectful of local residents if parking in nearby streets

Colour	Club	Location	Access
Orange	ELRFC U8 ELRFC U7 (coming from Horsley)	St Lawrence School	Effingham Com. Road - Opposite Leewood Way
Sky Blue	ELRFC U10 ELRFC U7 (coming from Horsley)	Colets Piling	The Street, KT24 5JS off the roundabout
Yellow	ELRFC U7 (coming from Bookham) ELRFC U9 ELRFC U11	Manor House School	Manor House Lane, KT23 4EN

Player Registration Form - to be handed in on the morning or emailed the night before to: mini.fixtures.elrfc@gmail.com (Clubs still need to register their arrival at the control tents even if the forms are emailed in advance).

Club		Age Group	
Coach		Team number	
Referee		(if more than one at this age group)	

	Players Name	Date of Birth	RFU No
1			
2			
3			
4			
5			
6			
7			
8			
9			
10			
11			
12			
13			